

**MEMBERS PRESENT:** Sarah McGregor (President), Maryjean Anderson (VP), Dan McCue (Treasurer), Gwen Caylor (Secretary), Judy Lovett (MAL), Sara Runkel (MAL) and Barbara Anderson (MAL)  
 Staff: Amanda Pastoria, Manager

**MEMBERS ABSENT:** None

Meeting called to order at 5:56 pm

Agenda Items	PRESENTATION/DISCUSSION:	RECOMMENDATIONS/ACTION:
Juried Items	<ul style="list-style-type: none"> <li>▪ Clay Lady Designs- Peggy Hart. Polymer Clay- ring dishes, necklaces, compact mirrors, business card holders, pill cases, Christmas ornaments. Price point 5.00 – 10.00.</li> <li>▪ Brady Bee Candles- Melissa Brady. Beeswax Candles. No added fragrance or dye with locally sourced beeswax. Price point 5.00 – 20.00.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Approved</li> <li>✓ Approved</li> </ul>
Meeting minutes	<ul style="list-style-type: none"> <li>▪ Previous meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>✓ Maryjean motioned to approve August minutes; Judy 2<sup>nd</sup>; approved</li> </ul>
Treasurer’s report	<ul style="list-style-type: none"> <li>▪ Currently \$10,000 in bank, should be enough to help carry through to the 1<sup>st</sup> of the year.</li> <li>▪ Working on updating reconciliation process with Evalon (POS merchant services vendor) for tax reporting purposes.</li> </ul>	
Manager Report	<ul style="list-style-type: none"> <li>• Food Hero program has come to official close. Total of \$1054 vouchers were redeemed. Remaining \$146.00 will be rolled over to use for 2018 program.</li> <li>• DUFB is currently evaluating 2018 program renewal. No word if UVFM will be receiving funds at this time.</li> <li>• DUFB match raffle has currently raised \$184 towards \$500, the raffle will run through September.</li> <li>• Amanda continues to reach out for new vendors as current vendors close for the season.</li> <li>• Random Act of Kindness day was held August 12 in celebration of National Farmer’s Market Week.</li> <li>• New signage has been ordered for Market Manager booth.</li> </ul>	<ul style="list-style-type: none"> <li>✓ Amanda will send Driver Dentistry thank you note for \$200.00 Food Hero donation.</li> <li>✓ n/a</li> <li>✓ Amanda will post estimated value on raffle basket. Marketing committee will be posting photos of basket on FB.</li> <li>✓ n/a</li> <li>✓ n/a</li> <li>✓ n/a</li> </ul>
Committee Reports	<p><b>MARKETING REPORT</b> (Barbara):</p> <ul style="list-style-type: none"> <li>▪ Currently getting ready for Halloween and Veteran’s Day event’s.</li> <li>▪ Debs Garden will be Farm to Fork article for September.</li> </ul> <p><b>JURY REPORT</b> (Amanda/Maryjean):</p> <ul style="list-style-type: none"> <li>▪ Items continued to be juried at market.</li> </ul> <p><b>OPERATIONS REPORT</b> (Sara)</p> <ul style="list-style-type: none"> <li>▪ Planning another walk around to visit vendors and offer reminders (i.e. weights on tents.)</li> </ul>	<ul style="list-style-type: none"> <li>✓ n/a</li> <li>✓ n/a</li> <li>✓ n/a</li> <li>✓ date tbd</li> </ul>
Old Business	<ul style="list-style-type: none"> <li>• Food Hero at the Farmers Market Report: Sara R gave final Food Hero program at UVFM report. Currently working with other agencies for funding 2018 program.</li> </ul>	<ul style="list-style-type: none"> <li>✓ See full report.</li> </ul>
New Business	<ul style="list-style-type: none"> <li>• Holiday Market Closure</li> </ul>	<ul style="list-style-type: none"> <li>✓ Market will be closed December 30, 2017</li> </ul>

Meeting adjourned at 7:06 pm

Next meeting: Monday October 2<sup>nd</sup>, 2017 6:00pm

Location: Douglas County Courthouse, Room 310

Respectfully submitted, Gwen Caylor, Secretary